

Windows Keyboard Shortcuts

Do you take advantage of Windows keyboard shortcuts?

Here are some very useful keyboard shortcuts that will boost your productivity:

- Copy, Cut and Paste - select text and press Ctrl+C to copy it, Ctrl+X to cut it, and Ctrl+V to paste it.
- Search current page or file - press Ctrl+F and then type whatever you want to search current page or file for.
- Close tabs and windows - you can quickly close your current application by pressing Alt+F4. And if you want to close your current browser tab, press Ctrl+W.
- Lock your computer - don't forget to press the Windows Key + L to lock your computer.
- Open Task Manager - press Ctrl+Shift+Esc to open the Task Manager.